

EBNET –A BBSRC/EPSRC NIBB EARLY CAREER RESEARCHER CONFERENCE 2022

Abstract requirements and guidelines for abstracts, platform presentations and posters

1. Abstracts – ALL ATTENDEES

Everyone must provide an abstract. These will be used by the organisers to select presentations and will be published in the event booklet to facilitate networking. Email – as a word document for ease of editing - the information below to: EBNet@EBNet.ac.uk

Note that providing an abstract DOES NOT guarantee a place. This will be confirmed to you, by email, after the submission date.

All attendees must contribute in some way to the event. This will be via a platform or poster presentation. If not selected for a presentation slot, you will be offered a poster position. You will be informed if you have been offered a presentation slot at this free event based on your abstract.

Please adhere to the required format. Abstracts should not be longer than requested nor contain more than one image, graph, table or photo. All acronyms should be specified once e.g. wastewater treatment (WWT).

Please use the following format.

Title (15 words max.):
Author name(s):
If possible, I would like to present a (delete as appropriate):
POSTER / PLATFORM PRESENTATION
Affiliation(s):
Keywords (maximum 4):
Aim of the research (50 words max):
Short summary (300 words max.):

2. Platform presentations

If selected for a platform presentation, please note the following:

- We recommend that you use 1 slide/minute as a rough guide.
- Please use no more than 1 slide to promote your organisation/group.
- Please use clear, simple graphics where possible. Overcrowded slides can be distracting.
- It could be helpful for you to send us a copy of your presentation (as back-up) in advance of the event – but it is not critical.
- Platform presentations are timetabled for 15 minutes unless otherwise agreed. There will be time allocated for questions, at the discretion of the Chair.
- We will ensure that timings are adhered to. The session Chair may request that you wind up if you go over time.
- There will be small prizes for the best presentation in each session and best overall presentation.

3. Posters

If you will be providing a poster, please take note of the following:

- It is important to understand the difference between your abstract and your poster. Your abstract enables the reader to understand your work. It can consist largely of text. Your poster is a visual representation of your work and should engage the eye. You should aim to display pictures/graphs/illustrations and use colour to enhance your work. Keep dense text to a minimum.
- The best posters have key points to catch interest supported with concise information. Always include your details and acknowledge your university, sponsors or other means of support.
- A copy of your poster should be sent to us in advance. We will upload this to a password protected area online for advance viewing. Posters can be uploaded to EBNet@EBNet.ac.uk using our Safesend system, located at <https://safesend.soton.ac.uk/> or a secure system of your choice. Alternatively email a copy.
- There will be small prizes.

4. Online Content and Networking

By participating you agree to this. **If you object, make this known to the organisers *in advance so your details/material can be redacted.***

- Poster submissions might be placed online in a secure web space for viewing by other attendees.
- Basic personal details (including your given name, institution and email address) may be shared amongst participants in conference proceedings or via an attendance list or on a case-by-case basis upon request - for the defined purpose of peer-to-peer networking.

5. Copyright

Please note: All material presented at the meeting, including abstracts, oral presentations, and posters, must be treated as personal communication, and should be cited only with the consent of the author. EBNet makes no claim for copyright; all rights are retained by the author. If you have any concerns or queries on this issue, please contact the Network Managers.